P.O. Box 6960, Wetaskiwin, AB T9A 2G5
Phone: (780) 352-3321
Fax: (780) 352-3486
Email: **wpermits@county10.ca**

LAND USE BYLAW 2024/66

File Information Request

APPLICANT AND REGISTERED OWNER INFORMATION			
Applicant name(s):		**Phone:**	
Mailing address:			
Town/City, Postal Code			
Email:			
Landowner name(s):		**Phone:**	

LAND INFORMATION- LEGAL LOCATION OF PROPERTY MUST BE PROVIDED										
1/4		**Section**		**Township**		**Range**		**W of □ 4 or □ 5 Meridian**	**Subdivision/Hamlet**	
Lot		**Block**		**Plan**		**Rural Address (Blue Sign)**				

FILE SEARCH REQUEST FOR:

- ☐ Development Permits
- ☐ Compliance Certificate
- ☐ Other:
- ☐ Building Permits (within County Files)
- ☐ Real Property Reports

Note: The County does not retain all records for building, electrical, plumbing, gas, or private septic system permits.

- For permits issued *after* 2015, contact Superior Safety Codes at 1-866-999-4777 or info@superiorsafetycodes.com.
- For development *prior* to 2015, the property owner must submit a written request using the Permit Search Request Form on the Alberta Safety Codes Authority (ASCA) website. Questions can be directed directly to ASCA at askasca@safetycodes.ab.ca.

Applicant Name:	Applicant Signature:

APPLICATION FEE

☐ **Applicant Request ($103/parcel)**	☐ **Landowner Request (No Fees)**

Payment can be submitted through the following methods (please note, the County cannot accept e-transfers or payments over the phone):

- ☐ **Cheque or Cash:** Mail or drop off at the County Administration Office
- ☐ **Online Banking:** Use the same method as you make County payments through your online banking. Select taxes or utilities and use 999957 as the account number. The CITY of Wetaskiwin and the COUNTY of Wetaskiwin are two separate municipalities. Ensure that the "County" is included in the payee's name.
- ☐ **Credit Card:** (*There is a service charge for all credit card payments)

Documents to be sent by:	☐ **Email** ☐ **Mail** ☐ **Phone for pickup**

FOR OFFICE USE ONLY		**Date Received:**
Date completed:		Receipt #
Roll #	Division:	D.O.:

The personal information collected through this form is for the sole purpose of the File Information Request Process*. This collection is authorized by Section 4(c) of the Protection of Privacy Act (POPA). For questions about the collection of personal information, please contact the County of Wetaskiwin Privacy Officer at: email legislativeservices@county10.ca; telephone 780.352.3321; send post mail to Box 6960 Wetaskiwin AB T9A 2G5, or visit in person at 243019A Hwy.*