



County of Wetaskiwin No. 10 Municipal Policy

Department:

Policy No.

40.3 Solid Waste

40.3.1

Title Solid Waste Management

1. Policy Statement:

- 1.1. The County owns and operates nine solid waste transfer stations and has operating agreements with adjacent municipalities. The Solid Waste Management Policy provides direction for safe and efficient operation of the transfer stations and implementation of a Radio-Frequency Identification (RFID) system.

2. Responsibilities:

- 2.1. Site attendants will require the scanning of an RFID card prior to disposal of waste. The card must be provided to confirm authorized users and to ensure accuracy of billing records.
- 2.2. Signs will be posted at transfer stations to inform users of e-Waste and Recycling Roundup schedules as well as year-round locations that accept hazardous materials.
- 2.3. As per the Petty Trespass Act, “No Trespassing” signs will be posted at the entrance gate and at all four corners of the transfer station property. Entrance gates shall be locked during non-business hours of operation.
- 2.4. County administration will ensure users are informed via newsletter, advertising, website, signs and other methods to ensure a high level of communication.
- 2.5. Illegal dumping at all transfer station sites is strictly prohibited.
- 2.6. Scavenging is only allowed in designated areas.

3. Guidelines RFID Distribution:

- 3.1. One RFID card will be issued per parcel of land within the County or participating municipality subject to the submission of an application to the County Administration Office.
- 3.2. Landowners are required to make arrangements to obtain an RFID card for their Tenants and will be responsible for any actions and all costs incurred by the tenant.
- 3.3. All terms and conditions will be outlined on the RFID card application.
- 3.4. Landowners requesting more than one RFID card must apply online and pay the applicable fees.

4. Guidelines Fees & Payment:

- 4.1. Fees shall be as per the Fees and Charges Bylaw.
- 4.2. Site attendants will not accept payment for waste disposal fees.
- 4.3. Site attendants are required to enter all information onto the required form when an RFID card is in question or additional fees may be applicable as per the Fees and Charges Bylaw. Site attendants shall keep accurate records and submit these records in a proper format to the Administration Office.

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- 4.4. Use of the RFID card is conditional upon agreement of the terms and conditions outlined on the application for the Solid Waste Transfer Station card. The cardholder shall be responsible for all charges associated with the use of the card unless a written request to cancel the card is received by the County.
- 4.5. The County shall issue RFID cards to any approved municipality who in turn shall distribute the cards to their residents. The RFID cards are subject to all fees contained in this policy and the Fees and Charges Bylaw.
- 4.6. All charges shall be invoiced as per the Fees and Charges Bylaw to any approved municipality allowed access to the transfer station sites.

5. Related Documents:

- 5.1. RFID Application Form

Previously Signed
Scott MacDougall, CAO

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Council Resolution