



## County of Wetaskiwin No. 10 Municipal Policy

Department:

Policy No.

23.1 Fire Protection

23.1.1

Title Payment for Unpaid Fire Protection Charges

### 1. Policy Statement:

- 1.1 The County wishes to establish a standard for the payment of unpaid Fire Protection Charges.

### 2. Guidelines:

- 2.1 The County will attempt to collect outstanding fire charges for a period of thirty (30) days. If the amount is still outstanding following the thirty (30) days, the following methods may be used to collect outstanding charges as per the Fire Services Bylaw:
  - 2.1.1 Small Debts Court (Civil) action may be pursued and a judgment in favor of the Fire Service is received. When the judgment is received, it is presented to Council for a resolution authorizing the addition of the amount to the applicable tax roll, pursuant to the *Municipal Government Act*.
  - 2.1.2 Collections Agency action may be pursued. The information on the outstanding fire charges is provided to the Collections Agency and if the Collection Agency receives payment, the County receives the outstanding amount, less 35% kept by the Collection Agency.
  - 2.1.3 Writ of Enforcement action may be pursued after a Certificate of Judgement is received and filed (through the Small Debts Court-Civil Action process). A Writ of Enforcement is filed with the Clerk of the Court of Queen's Bench and then registered with the Personal Property Registry which entitles the County to enforce judgement. It also entitles the County to share in money paid to the Clerk of the Court as a result of garnishment proceedings, or a Civil Enforcement Agency as a result of seizure proceedings commenced by other Enforcement Creditors.

Administrative Review	Policy Committee	Council Revised	Council Approved	Page
DM20220126.007	March 22 2022	CG20190312.011 CG20220419.015	February 3, 2004	1 of 1