County of Wetaskiwin No. 10 Municipal Policy

Department:	Policy No.
21.0 Protective Services	21.0.6

Title Community Peace Officer Code of Conduct

1. **Policy Statement:**

   1.1. The intent of this Policy is to outline a Code of Conduct to be followed by all Community Peace Officers employed by the County of Wetaskiwin.

   1.2. This Code of Conduct is consistent with the requirements set out by the Public Security Peace Officer Program Policy and Procedures Manual, as well as the *Peace Officer Act* and Peace Officer (Ministerial) Regulations.

2. **Responsibilities:**

   2.1. Community Peace Officers:

      2.1.1. Shall adhere to all aspects of the Code of Conduct outlined in this Policy.

3. **Guidelines:**

   3.1. A Community Peace Officer shall always, while in the normal course of their duties or when otherwise required to do so, promptly and diligently perform their duties as a Peace Officer.

   3.2. A Community Peace Officer shall not violate any of the following:

      3.2.1. An Act of the Parliament of Canada;

      3.2.2. An Act of the Legislature of Alberta

      3.2.3. Any Regulation made under any Act of either the Parliament of Canada or the Legislature of Alberta;

      3.2.4. Any provision of the Community Peace Officer's appointment; or

      3.2.5. Any provision of the Authorization to Employ Community Peace Officers, as authorized by the Alberta Ministry of Public Safety and Emergency Services.

   3.3. A Community Peace Officer shall not act in:

      3.3.1. a disorderly or inappropriate manner; or

      3.3.2. a manner that would be considered harmful to organizational discipline; or

      3.3.3. a manner that is likely to discredit the reputation of the Peace Officer Program, or the general reputation of law enforcement.

   3.4. A Community Peace Officer shall not apply the law differently or exercise authority on the basis of race, religious beliefs, colour, gender, gender identity, gender expression, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status, or sexual orientation, or in any other manner that would contravene the *Alberta Human Rights Act*.

   3.5. A Community Peace Officer shall not withhold or suppress a complaint against, or a report made about, another Peace Officer.

3.6. A Community Peace Officer shall not willfully or negligently make or sign a false, misleading, or inaccurate statement in any official document or record.

3.7. A Community Peace Officer shall not, without lawful excuse:

3.7.1. destroy, mutilate, or conceal an official document or record; or

3.7.2. alter or erase an entry in an official document or record.

3.8. A Community Peace Officer shall not discuss or make generally known any matter that is the Community Peace Officer's duty to keep in confidence, unless expressly authorized or required to do so.

3.9. A Community Peace Officer shall not fail to account for, or to make a prompt and true return of, money or property that the Community Peace Officer receives in their capacity as a Community Peace Officer.

3.10. A Community Peace Officer shall not engage in activities that may or will result in a conflict of interest or an apprehension of or a lack of integrity in the office of Peace Officer.

3.11. A Community Peace Officer shall not directly or indirectly ask for or receive a payment, gift, pass, subscription, testimonial, or favour without the express consent of the County.

3.12. A Community Peace Officer shall not become involved in a financial, contractual or, other obligation with an individual whom the Community Peace Officer could reasonably expect to report or give evidence about.

3.13. A Community Peace Officer shall not use their position for personal advantage or another person's personal advantage.

3.14. A Community Peace Officer shall not exercise their authority as a Community Peace Officer when it is unlawful or unnecessary to do so

3.15. A Community Peace Officer shall not consume alcohol while on duty or consume or otherwise use drugs that are prohibited by law.

3.16. A Community Peace Officer shall not be in the possession of controlled drugs or other controlled substances that are prohibited by law, unless required in the performance of the Community Peace Officer's duties.

3.17. A Community Peace Officer shall not report for duty, be on duty, or be on stand-by for duty while unfit to do so by the use of alcohol or a drug, including prescription medication.

3.18. A Community Peace Officer shall not demand, persuade, or attempt to persuade another person to give, purchase, or obtain liquor for a Peace Officer who is on duty.

3.19. A Community Peace Officer shall adhere to the County's Policy on Use of Force and shall not apply excessive or otherwise inappropriate force in circumstance where force is used.

3.20. A Community Peace Officer shall not be in possession of any firearm while on duty.

3.21. A Community Peace Officer shall exercise sound judgement and restraint in the use and care of all issued equipment, restraining devices, and protective devices.

3.22. Any and all allegations of misconduct on the part of a Community Peace Officer shall be investigated by the Director of Emergency Services.

3.22.1 Notwithstanding Section 3.22, no proceeding for an alleged disciplinary default shall be commenced more than six (6) months after the alleged occurrence.

4. Related Documents:

4.1 Alberta Ministry of Public Safety and Emergency Services.
Public Security Peace Officer Program Policy and Procedures Manual

4.1. *Peace Officer Act* and Peace Officer (Ministerial) Regulations.

5. **Definitions:** are created and maintained in the Definition Index.

6. **Related Documents:**

6.1. Alberta Ministry of Public Safety and Emergency Services.
Public Security Peace Officer Program Policy and Procedures Manual

6.2. *Peace Officer Act* and Peace Officer (Ministerial) Regulations.

Previously Signed
Scott MacDougall, CAO

CG20260811.026
Council Resolution