

County of Wetaskiwin No. 10 Municipal Policy

Department:

Policy No.

61.0 Planning & Development

61.0.3

Title Recreational Units During Functions

1. Policy Statement:

- 1.1. Council supports hosting functions such as family reunions, weddings, and similar events, and permits the temporary use of Recreational Units on a property for the duration of these events.

2. Responsibilities:

- 2.1. Where the following guidelines are not met, or recurring complaints are received, the Development Authority may approve or deny the request at its discretion.

3. Guidelines:

- 3.1. Applications are only permitted on properties districted as Agricultural (AG), Conservation (C), Country Residential (CR), Hamlet Residential (HR), and Residential Recreation (RR).
- 3.2. The use or function shall be temporary, up to a maximum of ninety-six (96) hours or four (4) days.
- 3.3. Unapproved on-site waste disposal is prohibited. Privies (outhouses) are allowed only when an approved holding tank is installed in accordance with Alberta Private Sewage Systems standards.
- 3.4. Recreational Units must not create off-site impacts and must be positioned to maintain adequate separation from neighbouring property lines to minimize potential disturbance.
- 3.5. The maximum number of Recreational Units is five (5) units per acre, not exceeding thirty (30) units per parcel.
- 3.6. The use or function must abide by all Municipal, Provincial, and Federal legislation, including, but not limited to the County's Noise Bylaw and regulatory requirements for the disposal of wastewater.

4. Additional Pages:

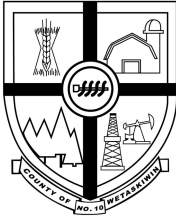
- 4.1. Policy Directive (Procedure to Apply)

5. Related Documents:

- 5.1. Land Use Bylaw
- 5.2. Noise Bylaw

Previously Signed
Scott MacDougall, CAO

CG20260630.004
Resolution



County of Wetaskiwin No. 10 Policy Directive

Title Recreational Units During Functions

1. Individuals requiring approval for the use of Recreational Units during a function must complete the Recreational Units During Functions Application Form, available on the County website or at the County Administration Office. Completed applications may be submitted via the email address provided on the form, by mail, or in person at the County Administration Office.
2. All application submissions must include the following:
 - 2.1. Name of the Landowner(s)
 - 2.2. Contact Information
 - 2.3. Legal Description of Parcel
 - 2.4. Type of Event
 - 2.5. Date and Times of the Event
 - 2.6. A site plan must be submitted showing the location of all recreational units on the parcel during the event, including the total number and placement of units. The plan must clearly indicate the distance from each recreational unit to all property lines (front, sides, and rear).
 - 2.7. Documentation confirming the provisions of temporary sanitation facilities. (If applicable).
3. Approved applications will receive written confirmation of approval, and relevant County departments, including Protective Services, will be notified accordingly.



Recreational Units During Functions Application

Fee: N/A

Policy 61.0.3

P.O. Box 6960, Wetaskiwin, AB T9A 2G5

Phone: (780) 352-3321

Fax: (780) 352-3486

Email: wpermits@county10.ca

CONTACT INFORMATION

Date Received: _____

Applicant Name(s):		Phone:	
Mailing Address:			
Town/City:		Postal Code:	
		Email:	

☐ Applicant is the same as the Landowner

☐ If the Applicant is different from the Landowner, please complete the Landowner information section

Landowner Name(s):		Phone:	
Mailing Address:			
Town/City:		Postal Code:	
		Email:	

Contact Person:	☐ Applicant ☐ Landowner
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PROPERTY ADDRESS

1/4		Section		Township		Range		West of ☐ 4 or ☐ 5 Meridian
Lot		Block		Plan		Rural Address (Blue Sign)		
Subdivision/Hamlet								

EVENT INFORMATION

Type of Event:		Number of Recreational Units Expected on Property:	
Event Start Date:		Event Start Time:	☐ A.M. ☐ P.M.
Event End Date:		Event End Time:	☐ A.M. ☐ P.M.
Will temporary sanitation facilities (e.g., outhouses or portable washrooms) be provided? ☐ No ☐ Yes - Please specify type and provide supporting documents.			

A site plan must be submitted with the application. Please refer to page 2 for the site plan requirements checklist.

For Office Use Only

ROLL	APP #	REC'D BY	DIV #
CIRCULATED TO CPO'S & BYLAW: Y N			

Landowner Signature(s) _____

SITE PLAN CHECKLIST

To be considered complete, the site plan must include the following:

- ☐ Property boundaries
- ☐ North arrow
- ☐ Adjacent roads and approach access clearly labeled
- ☐ Location and number of all recreational units on the parcel during the event
- ☐ Location of temporary sanitation facilities (e.g., outhouses), if applicable
- ☐ Setback distances from all recreational units to all property lines (front, sides and rear)