

COUNTY OF WETASKIWIN NO. 10 Municipal Policy & Procedures Manual	FUNCTION: 3000 PUBLIC WORKS SERVICES
	SECTION: 3200 ROAD TRANSPORT

DUSTCAPPING PROGRAM POLICY #3201

POLICY STATEMENT

The Council of the County of Wetaskiwin No. 10 recognize the need to provide a dustcapping service to residents living adjacent to local gravel roads.

PROCEDURES

Dustcapping services will be provided as follows:

1. Residents requiring dustcapping shall complete a requisition listing the legal location, length of road requiring dustcapping, payment amount, waiver and signature.
2. Residents are required to flag the areas to be dustcapped. In the event a discrepancy arises between the distance flagged and the distance requested and paid for on the application, the application shall take precedence.
3. Should the distance staked by the applicant exceed the pre-paid footage, the County shall, at its own discretion, determine the placement of calcium chloride without further compensation to the applicant.
4. Full payment shall be remitted prior to dustcapping.
5. Dustcapping shall be performed based on the availability of equipment, supplies and personnel, however every reasonable effort shall be made by Public Works to ensure the work is completed in a timely and cost-efficient manner.

REVISION DATE:	ORIGINAL COUNCIL APPROVAL DATE:	REF. PAGE NO.	NUMBER:
August 17, 1999 – 99/99 PW, September 14, 2000 - 2000/102PW, May 16, 2001 – 2001/113 C, Oct. 11, 2001 – 2001/119 PW, Feb. 14, 2002/03 PW, Mar. 13, 2002 – 2002/18PW; Nov. 14, 2002 – 2002/126 PW; July 10, 2003 2003/102 PW; June 13, 2006 2006/91 PW	May 29, 1998	98/250 C	1 of 3

DUSTCAPPING PROGRAM POLICY #3201

6. Fees shall be \$1.00, plus GST, for each foot of calcium chloride dustcapping requested, which represents a considerable subsidy over the actual cost of the work. There shall be no additional work provided for the fee, and should a second coat be requested, the residents will be required to remit payment in the amount of \$1.00 per foot, plus GST. The standard distance for dustcapping shall be Three Hundred (300') Feet, however may be increased or reduced upon request.
7. The following residents and areas shall receive dustcapping services at no charge:
 - 7.1 Occupied residences along the access roads to County owned facilities at the discretion of the Director of Public Works;
 - 7.2 Gravel roads adjacent to cemeteries and/or churches shall be dustcapped upon request in writing by a church Board Member, Official/Pastor.
8. The Director, Public Works shall retain the right to authorize the application of dustcapping product at no charge to the resident, if, in his opinion the dustcapping requirements are a direct result of activities undertaken by the County, including re-gravelling, road construction, or other related activity.
9. The Director, Public Works shall determine the type of dust control product to be used under this Policy. In the event an oil based product is offered that exceeds the cost of the current product, the Director, Public Works reserves the right to increase the fees as set out in Section 5 accordingly.
10. Costs for oiling shall be charged at the current actual rate per lineal foot plus GST less the \$1.00 per lineal foot County subsidy, which represents a considerable subsidy over the actual cost of the work, with such costs to be paid on submission of a Dustcapping Application.
11. The Director, Public Works, or his designate, reserve the right to work up those portions of roadway that have received dust control product if, in his opinion, the road surface is no longer safe for the travelling public. Should such an event occur the resident shall not be eligible to receive any reimbursement or replacement of dust control product as compensation.

REVISION DATE:	ORIGINAL COUNCIL APPROVAL DATE:	REF. PAGE NO.	NUMBER:
August 17, 1999 – 99/99 PW, September 14, 2000 - 2000/102PW, May 16, 2001 – 2001/113 C, Oct. 11, 2001 – 2001/119 PW, Feb. 14, 2002/03 PW, Mar. 13, 2002 – 2002/18PW ; Nov. 14, 2002 – 2002/126 PW; July 10, 2003 2003/102 PW; June 13, 2006 (Ref. Page 2006/91 PW)	May 29, 1998	98/250 C	2 of 3

DUSTCAPPING PROGRAM POLICY #3201

12. Dustcapping services will not be provided after September 1st of each year, or at the discretion of the Director, Public Works, as the calcium product prevents the road from freezing and results in soft surfaces which are more susceptible to damage.

13. PROCEDURES GRAVELLED PROVINCIAL HIGHWAYS:

- 13.1 Residents requiring dustcapping shall submit an application and receive approval from Alberta Infrastructure & Transportation.
- 13.2 The landowner is responsible for obtaining all required permits and ensuring all requirements are met.
- 13.3 Upon providing proof of payment for this service to Alberta Infrastructure & Transportation, or their approved contractor, the County shall reimburse the landowner as follows:
- Ratepayer pays the first dollar; County subsidizes up to the amount subsidized for ratepayers on local County roads and ratepayer pays for any amount over the subsidized amount and the minimum \$1.00 payment by the ratepayer (i.e. total cost \$2.10 – ratepayer \$1.12 / County \$0.98).

REVISION DATE:	ORIGINAL COUNCIL APPROVAL DATE:	REF. PAGE NO.	NUMBER:
August 17, 1999 – 99/99 PW, September 14, 2000 - 2000/102PW, May 16, 2001 – 2001/113 C, Oct. 11, 2001 – 2001/119 PW, Feb. 14, 2002/03 PW, Mar. 13, 2002 – 2002/18PW ; Nov. 14, 2002 – 2002/126 PW; July 10, 2003 2003/102 PW; June 13, 2006 (Ref. Page 2006/91 PW)	May 29, 1998	98/250 C	3 of 3