

<b>COUNTY OF WETASKIWIN NO. 10</b>  <b>Municipal Policy &amp; Procedures Manual</b>	<b>FUNCTION:</b>  2000 PROTECTIVE SERVICES
	<b>SECTION:</b>  2100 COMMUNITY PEACE OFFICERS

## **COMMUNITY PEACE OFFICER CODE OF CONDUCT POLICY #2109**

### **POLICY STATEMENT**

The Public Security Peace Officer Program Policy under the direction of the Alberta Solicitor General and Public Security Division states that all agencies employing Community Peace Officers must have a Code of Conduct that meets the requirements of Peace Officer Act and Peace Officer (Ministerial) Regulations.

### **PROCEDURES**

It is the duty and responsibility of all Community Peace Officers employed by the County of Wetaskiwin No. 10 to ensure that there is at all times observance of the law, compliance with the rules of discipline and the proper discharge of duties by all Members of the Protective Services Department.

#### **A Community Peace Officer shall not:**

1. Violate
  - a) an Act of the Parliament of Canada
  - b) an Act of the Legislature of Alberta
  - c) any Regulation made under an Act of either the Parliament of Canada or the Legislature of Alberta
  - d) any provision of the Community Peace Officer appointment
  - e) any provision of the Authorization to Employ Community Peace Officers as authorized by the Alberta Solicitor General's Office
  
2. Act in
  - a) a disorderly or inappropriate manner
  - b) a manner that would be harmful to the organizational discipline or is likely to discredit the reputation of law enforcement
  - c) a manner that is not fit nor proper

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3. Apply the law differently or exercise authority on the basis of race, color, religion, sex, physical disability, marital status, age, ancestry or place of origin, or in any manner that would contravene the Alberta Human Rights Act.
4. Withhold or suppress a complaint against, or a report made about, a peace officer.
5. Neglect, without a lawful excuse, to promptly or diligently perform their duties as a peace officer.
6. Wilfully or negligently make or sign a false, misleading or inaccurate statement in any official document or record.
7. Without lawful excuse:
  - a) destroy, mutilate or conceal an official document or record
  - b) alter or erase an entry in an official document or record.
8. Make known any matter that is a person's duty to keep in confidence.
9. Fail to account for or to make a prompt and true return of money or property that the Community Peace Officer receives in the capacity as a Community Peace Officer.
10. Be engaged in activities that may or will result in a conflict of interest or an apprehension of or a lack of integrity in the office of Peace Officer.
11. Directly or indirectly ask for, or receive, a payment, gift, pass, subscription, testimonial or favour without the consent of the employer.
12. Become involved in a financial, contractual or other obligation with a person whom the Community Peace Officer could reasonable expect to report or give evidence about.
13. Without lawful excuse, use the position as a Community Peace Officer for personal advantage or another person's personal advantage.
14. Exercise authority as a Community Peace Officer when it is unlawful or unnecessary to do so.
15. Consume alcohol while on duty.
16. Consume or otherwise use or possess drugs that are prohibited by law.

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17. Report for duty, be on duty or be on stand-by for duty while unfit to do so by the use of alcohol or a drug (includes prescription medication).
18. Demand, persuade or attempt to persuade another person to give, purchase or obtain liquor for a Peace Officer who is on duty.
19. Apply excessive or otherwise inappropriate force in circumstance where force is used.
20. Be in possession of any firearm while on duty, that is
  - a) not approved by the Alberta Solicitor General
  - b) not issued to the Community Peace Officer by the County of Wetaskiwin No. 10
  - c) not authorized to possess or use
21. When on duty discharge a firearm either intentionally or by accident, and not report the discharge of the firearm to the Assistant Chief Administrative Officer or County Administrator of the County of Wetaskiwin No. 10. This does not include a firearms training exercise.
22. Fail to exercise sound judgement and restraint in the use and care of a firearm, OC spray, baton, other weapon or restraining device.

All allegations of misconduct shall be investigated by the Assistant Chief Administrative Officer.

No proceeding for an alleged disciplinary default shall be commenced more than six months after the occurrence of the disciplinary default.

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