

<i>COUNTY OF WETASKIWIN NO. 10</i> Municipal Policy & Procedures Manual	FUNCTION: 1000 GENERAL GOVERNMENT SERVICES
	SECTION: 1400 PAYROLL & BENEFITS

COST OF LIVING SALARY ADJUSTMENTS #1406

POLICY STATEMENT

County Council has established that Cost of Living Salary adjustments should be equitable and fair to Council & staff and should be standardized to facilitate departmental planning for the following calendar budget year.

DEFINITIONS

Council – is County of Wetaskiwin Council

Staff - is non union out-of-scope employees

CPI – is the Consumer Price Index for the greater Edmonton region for the period of August 1st through July 31st of any given year

COLA – is the cost of living allowance adjustment

PROCEDURES

1. In September of each year, Administration will provide the CPI adjustment based on the previous 12 month period (August 1st to July 31st) for the greater Edmonton region, as obtained from Statistics Canada, for Council's ratification.
2. Upon review and ratification of Council, the CPI adjustment percentage will be applied to all salary grids of Council and non-union out-of-scope employees for the following calendar year, effective January 1st.

REVISION DATE:	ORIGINAL COUNCIL APPROVAL DATE:	REF. PAGE NO.	NUMBER:
	October 3, 2000	2000/248 C	1 of 1