

<b>COUNTY OF WETASKIWIN NO. 10</b>  <b>Municipal Policy &amp; Procedures Manual</b>	<b>FUNCTION:</b>  <b>3000 PUBLIC WORKS</b>
	<b>SECTION:</b>  <b>3200 ROAD TRANSPORT</b>

**ACQUISTION OF CLAY FOR ROAD CONSTRUCTION  
POLICY #3204**

**POLICY STATEMENT**

The Council of the County of Wetaskiwin No. 10 recognize the need to acquire clay and other fill material from local sources for the provision of road construction and maintenance. The Council also recognize that clay and other fill material hold no commercial value and as such financial compensation to landowners should not be provided. In the alternative, compensation shall be provided in the form of custom work and landowners shall be entitled to receive dugouts, access roads to dugouts and other related services as payment. Custom work shall be designed so as to minimize the additional County resources required to compensate the landowner, and shall be incorporated into the work required to access the clay and other fill material.

**PROCEDURES**

1. Clay and other fill material shall be obtained from a source in close proximity to the road construction or road maintenance project and shall not be hauled long distances except in instances when a local source is not available.
2. Prior to the work being started, the Project Supervisor shall approach the landowner and request permission to access clay or fill deposits.
3. The Project Supervisor shall determine the scope of work which will be completed with County resources to compensate the landowner for the clay and fill material, including but not limited to, creation of dugouts, access roads and creek crossings to reach dugouts. At no time shall the Project Supervisor agree to carry out work which will impact on existing water bodies, creek beds or create drainage ditches without the proper authorities, licenses or permits required for such work.
4. The Project Supervisor will complete a Right of Entry setting out the name and address of the landowner, legal land description, volume of clay or fill to be removed, compensation, including

REVISION DATE:	ORIGINAL COUNCIL APPROVAL DATE:	REF. PAGE NO.	NUMBER:
	March 2, 1999	99/97 C	1 of 2

**ACQUISITION OF CLAY FOR ROAD CONSTRUCTION  
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fence erection or repair as required and any other relevant information and ensure the Right of Entry is properly executed by the Landowner.

- 5. Prior to the work being started, the Right of Entry will be brought before Council for ratification and an executed copy will be returned to the landowner for his/her records.
- 6. The Project Supervisor will proceed with the required work, ensuring the terms and conditions as set out in the Right of Entry are adhered to.

REVISION DATE:	ORIGINAL COUNCIL APPROVAL DATE:	REF. PAGE NO.	NUMBER:
	March 2, 1999	99/97 C	2 of 2